

Dear Grantee

Understanding the outcomes and impacts of our grants

The Sir Halley Stewart Trust is deeply committed to understanding the outcomes and longer-term impact of the grants it awards, and the extent to which the Trust is meeting its priorities. This information helps to inform our future grant making policy.

As explained in the [Resources for Grantees](#) section on our website, the Trust now expects all successful applicants to complete two key monitoring documents:

- Outcomes Report – an outcomes-focused questionnaire, six months after the project's end date
- Impact Report – an impact-focused questionnaire, three years later.

Each year, we are also inviting a small sample of grantees to take part in an online interview with Helix Research and Evaluation, our sub-contracted evaluators. If you give consent, the interview will focus on exploring the outcomes and impact of your grant in more detail and would last around 30 minutes.

Please be assured that any information you provide will be treated as confidential by Trust personnel and sub-contractors, stored securely and anonymised in any external/public reports or feedback. The questionnaire and interview data will be used to inform Trustees about the outcomes and impacts of individual projects and to help assess the extent to which the Trust is meeting its own priorities. We may also use questionnaire and interview data to inform our assessment of future applications. Sir Halley Stewart Trust is registered with the Information Commissioner's Office (ZA150695). Please see our [Privacy Notice](#) for more information about how your data is handled, stored and protected.

We very much appreciate your help and ongoing contact. Should you have any questions or concerns, please feel free to contact me.

Your sincerely,



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